

## 9-12-2016 SAC minutes

Pedagogical Director ElizaBeth Wildemann presented a Standing Committee Mandate Documentation Form to the SAC for providing a process to set and articulate goals. This will help define the role, purpose, mission, and member list for the SAC. Using MSCS Board by-laws and state mandated statutes, the SAC will review, draft, and complete this document. Debie is tasked with producing a shared document for the committee to work on for Board approval this winter.

The SAC discussed the interrelation of SAC and Academic Excellence Committee as well as the authorities and responsibilities of this group. SAC will undergo an annual self-evaluation at the end of the academic year. The Board will receive bi-monthly reports in the form of minutes unless the SAC is directed to do otherwise. Resources to enable the committee's work include surveys, academic data and test results, CSI analysis of internal assessments, and Student Information Systems.

A public forum to elicit input from the school community regarding the UIP will be held on November 9 at 6 p.m. Parents will receive information about the public meeting during conferences at the end of October as well as through school newsletters. The next regular SAC meeting is scheduled for November 14 at 6 p.m. The Executive Director and Pedagogical Director will look at UIP information and devise a plan to involve other teachers and administrators in the UIP draft.

In old and new business, the committee reviewed UIP major improvement strategies and action steps with updates. Online training options in math for the staff to be held in October were discussed. Steve Shapiro is also assisting teachers with math instruction.

There will be new growth measurements for testing, but the state expectations for academic growth have not yet been identified after shifts in state testing instruments.

Work on the staff handbook to clarify and codify teacher expectations continues. Elizabeth Wildemann also explained her participation with the staff in a new Instructional Coaching plan which she has found more effective than previous area meetings. She is also working with teachers on their presentations to faculty at staff meetings and making plans to have teachers observe each other's classes.

To recap upcoming meetings set so far:

Nov. 9            Public Forum for input on UIP, 6-7:30

Nov. 14          Regular SAC meeting, 6-7:30

                    Another public forum will be held to review UIP draft, date TBA

January 9        Regular SAC meeting, 6-7:30

March 13        Regular SAC meeting, 6-7:30

May 8            Regular SAC meeting, 6-7:30

Present at the meetin: ElizaBeth Wildemann, Raj Solanki, Michael Katzenberg, Jennifer Barnes, Angelita Surage, Athena Rehorst, Debie Bennett