



Kindergarten Assistant Full-time

Mountain Song Community School (MSCS) is a community of families and educators dedicated to the conscious evolution of the whole child utilizing developmentally appropriate holistic education that nurtures body, mind and heart. Our aim is to bring forth healthy, confident, free-thinking, self-directed children who are passionately engaged with their education and empowered to contribute positively to the world.

Job Description Summary:

The kindergarten assistants help the teachers in a variety of ways as a stable presence who is modeling purposeful work. Kindergarten assistants are the quiet doers in the classroom. They prepare snack and set the stage for the teachers. They participate and help guide, working from the background rather than in the forefront.

They must be able to project the sense of a wholesome human being that is strong while able to work from the background. Assistant's must be able to maintain confidentiality, and hold sensitive information about a child or a family situation with discretion and tact.

Reports To: Kindergarten Teacher

Job Status: Regular Full-time (hours - 7:45am-3:00pm)

Essential Duties

- To assist the Lead Teacher in the daily and weekly rhythm in carrying out the classroom program and activities
- To assist with the classroom management and supervision of a class of 15-18 children
- To take direction from the Lead Teacher regarding classroom management and day-to-day responsibilities according to the principles of Waldorf Education.
- Prepare snack, practical and artistic classroom activities and free play
- Support and guide children during all circle and story activities; singing the songs and modeling the gestures
- Guiding the children in setting the table, cleaning up after snack
- Mending, knitting, ironing
- Maintain a calm and orderly classroom during times when Lead Teacher is out of room and be able to act as Lead when the Lead Teacher is absent.

- Assisting children with transactions: bathroom visits, changing into slippers or outside shoes and coats
- In addition to the outlined job description, will perform other duties as assigned

Minimum Qualifications

- 1-2 years experience working with preschool age children.
- Some college courses in early child development and/or elementary education.
- Understanding of Waldorf Pedagogy helpful.
- CPR and First Aid Certification

Physical Demands and Work Environment:

The physical abilities described here are representative of those that must be met to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to talk or hear, is frequently required to stand, walk, sit, use hands and fingers, and is occasionally required to climb, balance, stoop, kneel, crouch or crawl. The employee must occasionally lift and move up to 50 pounds. Close vision is required for detail work. Required work will take place outside and in a classroom and will frequently be noisy. Working with youth may require exposure to bacterial contamination.