



## **Board of Directors September 15, 2020 Board Governance Session**

6:00pm at Mountain Song Community School

Minutes

Zoom Link: <https://us04web.zoom.us/j/71874817156?pwd=V2c1N1BzeGNNcHJEV3RsV25PRENSZz09>

*Mission: Mountain Song Community School, as a member of the Alliance for Public Waldorf Education, is a public charter school that utilizes developmentally appropriate holistic education to nurture the body, mind, and heart of each student.*

Attendees: Teresa W., Bill B., Jennifer B., Binah R., Scott D., Dan K., Alexandra K., Hilary H., Laurel S. (departed 7:00), Sarah K., Tina H. (joined 6:25)

Absentees:

Public: Alisia M., Jennifer G., Cheramie J., Eva MJ, Sara F., Amber-joy T., Dan C., Nancy C., Stella S., Shannon L., Ellie Z, Danielle L., Brandi R.

### **6:00 I. Convene Meeting (check quorum)**

- a. **Welcome/Reading of Mission Statement**
- b. **Check In**

### **6:15 II. Approve Agenda**

6:06 Bill Move to Approve Agenda; Scott Second.

Approved Unanimously

### **6:16 III. Consent Agenda (associated items in Meeting Folder)**

- a. Approve Financials
- b. Approve Minutes for meeting of 2020-09-01
- c. Approve Minutes for meeting of 2020-08-25
- d. Approve Minutes for meeting of 2020-08-18

Scott Moves to Approve Consent agenda; Bill Second.

Approved unanimously.

**6:25 IV. Public Comment** - Time limited to 2 minutes per speaker. Opportunity for the public to provide comments, opinions, or observations directly to Board members. Please refrain from personal attacks or airing grievances: will refer all in attendance to the Mountain Song Community School Grievance Policy for information. Not intended as a forum for debate or discussion. The Board of Directors will hear comments and may direct action or follow up immediately or in a separate session as appropriate.

6:09: Stella S: wondered in Board meetings are recorded. JB: they are not at the advice of CSI.

### **6:40 V. Continuing Business**

- a. Executive Leadership Team (ELT) Update (Verbal)

6:13 Changing dynamics everyday affecting enrollment. Remote learning not working for some. UIP writing underway. Plan to start interim assessment next week. CSI Board meeting: schools struggling to comply with new requirements. We have not received waivers on assessments; trying to figure out how to do it. Since last meeting school started and a LOT going on. Every little bit of school has to be reinvented – increasing workload for everyone. 1<sup>st</sup> grade teachers and 8<sup>th</sup> grade teacher worked out a Rose Ceremony. Communications: should be two stories in the news next week. Unable to please everyone with school plans but doing our best to meet the needs of most. Got 40 chromebooks early in the summer – not a big deal then; found 20 more – keeping track/checking in and out, taking a lot of time. On top of busiest time of year for ELT. A lot of reporting to authorizer this time of year; add to all MS work the admin work for J&H and Prenda.

b. Committee Written Reports (in Board meeting folder)

6:27: SD: Futures meeting on 9/22. AK: PC is happening on Th – voting on positions; work with chair to get minutes. TH: good DevCom meeting. BR: Grant committee – no members; tremendous opportunities out there for grants. Feel strongly that we should hire a professional grant writer. Time-sensitive issue – need action right away. TW: follow up on grant writing with JB and BR. HH: has grant info from G&G

c. Check in: Committee Goals based on Strategic Plan

6:35: Committee chairs work on committee goals for the year; due for review first/working Oct meeting; solidify second/governance Oct meeting.

d. Grievance Policy: Review and Revision needed to address ELT-Board/Board/ELT issues, Board member to Board member, community member to Board member issues, etc. Assign project

6:36: GovCom will update policy to address these.

e. Facebook: Mountain Song Community Forum Protocols discussion and agreement

6:39: Discussion of Board member participation on social media Rules possibly go into the Board Member Handbook. The FB forum carries the name of the school so it still affects the image/credibility/values of the school. Consensus: Board members should not contribute as Board members; make clear that contributions are as parent or community member. Responses from Board president only and only as needed. Bill will write up candidate explanation

f. Charter Contract Renewal: UIP Action Steps, Virtual Site Visit, CSI Board Presentation on September 15, 1:00-3:00 p.m. Board member attendance strongly recommended.

CSI Site visit to school will be virtual. Have meeting 9/16 with Jessica Welch to discuss how this works. (September date referenced in agenda item is for other schools.) Mountain Song will present at Tuesday 10/27 from 1-4. Will work with Jennifer to put together presentation.

7:15 **VI. New Business**

a. Assign removal of the announcement of special meetings in the Songbird

7:14 Bill will fix governance page – replace “Any deviations from the 1st/3rd Tuesday schedule will be announced in the Songbird.”

b. Assign a new mentor for Binah Reiss

7:19: Binah will reach out for help as necessary.

c. Board Member Handbook and Agreement Revision

7:21: GovCom will lead review and update. Include separation of Handbook from Membership Agreement.

d. Vote for new Vice President

7:25: Leave invitation open until next meeting and seek volunteers and vote next meeting.

e. Capital Campaign Update

7:27: ELT reached out to Matt Wasserman of "Making Philanthropy Work" about fundraising for other CSI schools. Really excited to work with them. Feasibility study, plan, coach through fundraising. Proposal next Monday.

Discussion of action item review and agendas. Action Item review rolled over to next meeting.

7:55 **VII. Upcoming Dates Review**

- a. September 15, 2020 Board to Board Training 12:00-1:00 p.m.
- b. September 15, 2020 CSI Board Meeting 1:00-3:00 p.m.
- c. September 21, 2020 SAC Meeting 6:00-7:30
- d. Next Board Meeting/Work Session October 6, 2020 6:00-8:00 p.m.
- e. Development Committee: October 5 and 19, 2020 5:30 p.m.  
(September 21<sup>st</sup> is next meeting)
- f. Futures Committee: September 22, 2020 3:30-5:00 p.m.
- g. Parent Council: September 15, 2020 4:00 p.m.  
(should be Sept 17<sup>th</sup>)
- h. Governance Committee: TBD
- i. SAC: September 21, 2020 6:00-7:30 p.m.
- j. Statutory Oversight: TBD
- k. Charter Renewal Committee: TBD
- l. ELT Support and Evaluation Committee: TBD
- m. Executive Committee: October 13, 2020
- n. Grant Writing Committee: TBD
- o. Finance Committee: October 20, 2020 5:00-6:00 p.m.
- p. CSI Renewal Presentation: October 27, 2020 9:00-12:00

8:00 **IX. Adjourn Meeting**

Tina moves to Adjourn. Scott: second.

Thank you Tina for you service.

Approved unanimously 7:50