



Board of Directors August 18, 2020 Board Meeting
August 18, 2020, 6:00pm at Mountain Song Community School
Governance Meeting
Minutes

Zoom Link: <https://us04web.zoom.us/j/71874817156?pwd=V2c1N1BzeGNNcHJEV3RsV25PRENSZz09>

Mission: Mountain Song Community School, as a member of the Alliance for Public Waldorf Education, is a public charter school that utilizes developmentally appropriate holistic education to nurture the body, mind, and heart of each student.

Attendees: Teresa W., Bill B., Scott D., Hilary H., Binah R., Dan K., Tina H., Jennifer B., Sarah K., Laurel S., Alexandra K.

Absentees: none

Public: Brandi R., Nancy C., Amber-joy T., Nicole D., Eva J., Jesse R., Katie T., Laura R.

6:00 **I. Convene Meeting (check quorum)** Convene 6:03

- a. **Welcome/Reading of Mission Statement**
- b. **Check In**

6:15 **II. Approve Agenda**

Hilary moves to Approve Agenda. Second Tina.

Approved Unanimously.

6:16 **III. Consent Agenda (associated items in Meeting Folder)**

- a. Approve Governance Session Minutes July 21, 2020
- b. Approve Work Session Minutes August 4, 2020
- c. Approve Board Special Session Minutes August 11, 2020
- d. Approve Board Retreat Minutes August 15, 2020
- e. Rescind Board Vote on Adoption of Policy Governance

Tina moves to approve Consent Agenda. Bill second.

Approved unanimously.

6:20 **IV. Public Comment** - Time limited to 2 minutes per speaker. Opportunity for the public to provide comments, opinions, or observations directly to Board members. Please refrain from personal attacks or airing grievances: will refer all in attendance to the Mountain Song grievance policy for information. Not intended as a forum for debate or discussion. Board will hear comments and may direct action or follow up immediately or in a separate session as appropriate.

6:10: Amber-joy: super important to be transparent when you can. Please make it a priority.

6:30 **V. Continuing Business**

- a. Executive Leadership Team (ELT) Update (Verbal)

6:11: Implementing new accounting/check writing/bill paying system; will cut down on work. Hiring communications specialist for interacting with public. Talked with Prenda about arrangements.

Acquiring supplies. All teacher computers are outdated; getting new laptops with COVID money. Updating some policies; safety protocols, trying to arrange outdoor learning spaces. Innovative Learning aftercare program will be hosting day program for parents who work out of the house. Communications Specialist Interviewed. Working with Prenda re SPED. Working with Lauren and Josh Nichols on SPED requirements. Won't have variances we did last year. Keeping track of instructional time. Teacher on LOA for year; trying to fill position. Learning plan due to CSI tomorrow. Enrollment is "the word of the day" until Oct 2. Meeting families; giving tours. Gazette article out this week. Continuing advertising. Helping set up enrollment for Prenda and J&H.

i. Update on Contract Renewal Process (Bill and Dr. Woods)

Two of three submissions are made. Sarah submitted Academic Narrative; Dan submitted Financial. CC Jessica Welch. TW and BB met to talk about Organizational Narrative contents; Bill will submit later this week. TW attended CSI Board meeting – very informative. We will present to CSI Board in October (27th?); need Board members there, best if officers attend. Board members please block out time on 10/27 9-12 am for CSI Board meeting. CSI notices who's at the meeting and place high premium on Board involvement. Encourage attendance in September.

ii. Return to School (SY 20-21) Committee Update

6:37: Starting all grades in remote learning until October 2nd; monitor public health information to decide what happens after October 5th. Teachers in older grades plan on livestreaming classes. Using Google Classroom; Dan Cordova is putting things together. Google Meet will be used; more secure. Tutorials for teachers. CSI is hosting training on trauma-informed education. Back to School Night Thursday August 27th 6-7 pm. Zoom hosted; link will go out to families and Board members. K is a separate night.

b. Committee Reports (written - in the Board Meeting Folder)

6:46 Committee Reports in Meeting Folder.

PC: AT forwarded PC Financials; JB will distribute to Board.

SAC: SK: recruitment for SAC needed.

c. Vote to Approve Three New Policies

- i. Attendance Policy
- ii. Instructional Time Policy
- iii. School Calendar Policy

6:49 Scott moves to approve Attendance Policy, Instructional Time Policy, and School Calendar Policy. Bill Second.

Approved Unanimously.

d. Vote to Approve Updated Strategic Plan

6:53: Worked on during retreat and updated version put in meeting folder.

Tina moves to approve updated Strategic Plan. Binah Second.

Approved unanimously.

6:55 **VI. New Business**

a. Grant Writing Committee Chair, SAC Chair/liaison, Development Committee Co-Chair
Binah volunteers to chair Grant Writing Committee. Alexandra will co-chair the DevCom. Jennifer liaison to SAC.

b. Vote to Approve Completed Committee Descriptions
Bill moves to approve Board Committee Description. Scott second.
Approved unanimously.

c. Review and Acknowledge Receipt of School Organizational Chart 2020/2021
Need to add Alexandra as Board PC Liaison.

7:10 **VII. Executive Session**

Pursuant to C.R.S. § 24-6-402(4) (f) and (a), the Board of Directors resolves to convene into Executive Session to discuss matters related to *personnel: ELT Evaluation and also matters related to the purchase, acquisition, lease, transfer or sale of real, personal or property interest.*

The Board of Directors asks members of the public to leave the meeting at this time. Thank you!

7:04: Scott moves to enter Executive Session Pursuant to C.R.S. § 24-6-402(4) (f) and (a). Binah second.

Approved unanimously.

Tina moves to exit executive session. Scott second.

Approved unanimously.

7:55 **VIII. Upcoming Dates Review**

- a. Next Return to School Committee Meeting: August 19, 9:00-10:00 a.m.
- b. Next Futures Committee Meeting: August 25th, 3:30-5:00 p.m.
- c. Next Board Meeting/Work Session: September 1, 6:00-8:00 p.m.
- d. Next Finance Committee Meeting: September 15, 5:00-5:45 p.m.
- e. Next Development Committee Meeting: September 7 and September 21, 5:30 p.m.
- f. Next School Accountability Committee Meeting: TBD
- g. Next Grant Writing Committee Meeting: TBD
- h. Next Statutory Oversight Committee Meeting: TBD
- i. Next Governance Committee Meeting: TBD

8:00 **IX. Adjourn Meeting**

Tina moves to Adjourn. Scott second.

Approved unanimously.