



**Board of Directors January 2019 Work Session
Jan 8, 2019, 6:00pm at Mountain Song Community School
Minutes**

Mission: Mountain Song Community School, as a member of the Alliance for Public Waldorf Education, is a public charter school that utilizes developmentally appropriate holistic education to nurture the body, mind, and heart of each student.

6:00 I. Convene Meeting/Welcome/Reading of Mission Statement/Check In

Attendance: Sarah W, Nicole N, Pedro A, Tina H, Bill B, Scott D, Dan K, Teresa W

Absent: Amy R.

Guest: Terry Croy Lewis

Public: Patrick S.

Convene: 6:03

Check-In: What do you want to accomplish in 2019 for/in the Board.

6:10 II. Public Comment

- a. Time limited to 2 minutes per speaker

No comments

6:15 III. New Business (no votes during work session)

- a. Discussion and CSI Update from CSI Executive Director 30m

6:10: Important for renewal: up-to-date StratPlan. New charter in COS; Coperni 3 individual/personalized learning model. MSCS request status: still need more information. Mil levy funding is still in discussion. CSI has a lot of messaging and one pagers that we can use. What is authorizing? (web site). Feb 27 all schools meeting in Denver board training included; School Conference Feb 28 - "scholarships available". Invite Pete Lee and Mark Snyder to the school.

- b. Board Meeting Schedules/Agenda: Public Posting 5m

6:49: Vote every January about public posting. Board vote next session. No discussion.

- c. Board Vice President Selection - Pedro A. 5m

6:51: we chose not to have a VP at the start of the year. Next Board meeting nominate/vote for VP. Material on responsibilities/expectations for VP - Pedro will distribute. Possible succession? PA: not so sure expectation of VP to P - PA: don't think our processes are in place yet.

- d. Board Recruiting - Bill B 10m

6:58 Start recruiting sooner rather than later. TH: Chris on development committee. Diverse backgrounds - someone on Education. Invite to meetings. SW: handouts for new families. BB: send me nominations and I'll follow up. PA: be nice to have non-parent members. TW: second the idea of bringing new candidates/members in early - more seamless.

e. Copier Contract - Dan 5m

f. Liability Insurance - Dan 10m

7:07 Bids for new copiers - our current lease expired in October. Axis: 5 year contract. Liability: "Assured Partners" coming into Charter schools market - save half - very effective plans for charters. Will vote on these next meeting

g. Grant Vetting, Submission and Management Process 5m

TW: Grant Writing Lead (candidate Jennifer Barnes) receives ideas/leads from many sources. ELT manages and reports to the Finance Committee. SW: Board responsible for keeping grants within Vision and purpose. SD: If \$X is coming in, the Board should have a role/review. Just put grant status reporting in the ELT report. We're doing that and how does it fit the mission? Don't need to vote - just a process decision.

7:25 **IV. Continuing Business (no votes during work session)**

a. Executive Leadership Team (ELT) Monthly Report (written) 15m

b. Budget Discussion- Finance Committee 5m

c. ELT Eval - SY18/19 Solution 10m

7:27: DK: two new hires - first grade teacher; two spanish teachers. SW: Enrollment is open; re-enrollment is due the 31st. Lottery is Feb 12th - marketing going out; radio, FB, local kids magazines; attending events. Projections due in April; will no growth impact standing wrt creditors (for example)? (probably not). 15 new students after break. CMAS training next week. Semester 1 reports cards going out soon. TW: Working on "teacher shortage" grant. Working on partnerships; CC - intervention program - hopeful to bring in people to help and get field hours. Teacher evals underway. No formal announcements of teachers for next year; bit us last year. BOCES - help reduce SPED demands. Timeline: next school year. 100 Anniversary of Waldorf!! Projects we can do.

7:47 Budget: DK: do need to start discussion of budget for next year - haven't started yet.

7:47 ELT Eval: PA: need to put in place an interim solution; in summer develop a robust ELT Eval Process. Vote to approve solution at next meeting. TW: request ELT job descriptions - PA establish over the course of the spring. TW: move the self-evaluation up. SW: Policy Governance would alter/change how ELT evaluation is done. TCL: recommend ELT does a matrix. CSI has a chart for evaluating Head of School. Have rubrics, goals. Evaluate on state goals: stabilize, academic rigor, classroom management. TCL: recommend only P/VP provide sit-down feedback to ELT, not the whole Board. PA: will adjust draft of Eval process.

7:55 **V. Upcoming Dates Review**

a. Upcoming Jan MSCS Staff Meeting- Date and Board Rep

b. Upcoming Jan MSCS Assembly - Date and Staff Rep

c. Next Board Meeting/Work Session 6PM, Jan 22, 2019

8:16 Pedro - Assembly; Scott - Staff meeting for January. Thursday 3:10.

8:00 **VI. Adjourn Meeting**

8:19 Adjourn

