



Board of Directors December 2019 Work Session

December 3, 2019, 6:00pm at Mountain Song Community School

Minutes

Mission: Mountain Song Community School, as a member of the Alliance for Public Waldorf Education, is a public charter school that utilizes developmentally appropriate holistic education to nurture the body, mind, and heart of each student.

Attendees: Teresa W., Hilary, H., Tina H., Aubrey F., Scott D., Dan K., Sarah K., Bill B.

Absentees: none

Public: Amber-Joy T., Nicole D., Jennifer G.,

6:00 **I. Convene Meeting** Convened 6:02

- a. **Welcome**
- b. **Reading of Mission Statement**
- c. **Check In**

6:25 **II. Public Comment** - Time limited to 2 minutes per speaker. Opportunity for public to provide comments, opinions, or observations direct to Board members. Please refrain from personal attacks or airing grievances: will refer all in attendance to the Mountain Song grievance policy for information. Not intended as a forum for debate or discussion. Board will hear comments and may direct action or follow up immediately or in a separate session as appropriate.

Nicole: Post on FB about possible school building. Board was aware.

6:40 **III. Continuing Business (no votes during work session)**

a. Executive Leadership Team (ELT) Monthly Report (written) Condensed verbal Operations: budget needs to be reviewed (revised budget document). Will vote on budget next meeting. Lori needs to reissue her budget. Performance: October count numbers in folder. New web site is and running. Intent to enroll is on the website - collecting before Jan 31st. Mid-year enrollment can cause issues. UIP report is in the folder. Principal: Application for K-5 to CDE for social/emotional health grant - pilot program; funds social worker FT. 2 year funding program. Attended CSI school leader meeting in COS; talking about center-based program for special needs kids. Mostly for middle-needs kids. Trying to pool resources; child is still "ours" but we funnel funds there.

b. Action Item Review

- i. Find/Archive past Board membership agreements. Assignee: Bill. Due Dec 31st. (2019-09-14:04) Status: no action
- ii. Review existing policies. Assignees: All per assignment sheet. Due: 12/31 (2019-09-17:04) Status: cancelled - review policies during work session.
- iii. Put together a plan for policy review. Assignee: Bill. Due: tbd (2019-11-19:01) Status: Bill will pick two policies to READ BEFORE next work session. Send comments to Bill. Bill will consolidate comments and prep points to discuss in Working Session. Grievance and Conflict of Interest first up.

- iv. Review current charter and Bylaws- due by end of the month. Assignee: Aubrey. Due: December 3 (2019-10-01:02) Status: Comments compiled. Aubrey to bulletize, prioritize, and provide read-ahead for Board discussion. Biggest Red Flag: 7.3 Purpose as Charter School: are we doing preschool or not? Not in target school model. Warrants asking CSI because original chartering included preschool.
- v. Charter Renewal Application Outline. Assignee: Bill and Teresa. Due: 1 Feb 2020. (2019-10-15:01) Status: In-process. There is already a handbook for charter renewal.
- vi. Draft policy on fundraising limitations. Assignee: Aubrey. Due: TBD. (2019-11-19:02) Status: no action. (Policy includes alcohol related fundraising events.)
- vii. Update on Gifted/Talented students. Assignee: ELT. Due: TBD (2019-11-19:03) Status: SK: technically we had 3 (confirmed) Testing next week so may have more. Claudio has reading club, mentoring teachers for differentiation in classroom. Complete.

Preschool discussion: changes at state level to make it feasible/doable. Task force on this question. Cathy Cayton, Jennifer Barnes candidate resources for task force. Aubrey will get it rolling.

c. Parent Council

TW: Several parents checked about PC. Is it absolutely necessary to have a PC Board Member? Still several options for organizational relationship.

d. Colorado College Intern/bylaw issue

Bill will check with lawyer on by-laws and see what the CC contract language is.

e. Town Hall meeting schedule

Town Hall is scheduled for January 17th 5:30 meet-n-greet. 6:00-7:00 actual town hall.
AF HH Board Voice Giving and Town Hall announcement

f. ELT job description

Job Descriptions will be posted one week before Dec Gov session for voting at next session

g. Board Training: Module 07 Strategic Planning Module 18 Supporting the Administrator
Completed Module 07 Strategic Planning

h. Policy Review

Discussed earlier

7:15 **IV. New Business**

a. Waivers

TW: developed waiver requests for fully-qualified teachers that are missing some requirements. Teacher waiver is primary importance. Board needs to vote on the waiver requests.

b. CARS Report

SK: final CARS report in Board Folder. Still have "Performance" Rating. Ryan Marks will talk about what it all means when he attends.

- c. K-5 Emotional health grant

Already discussed

- d. Aspire Behavioral Care Contract

Looking at partnering with them. In addition to BOCES

- e. ELT/Parent/Board Incident reporting guidelines

Start discussion in Executive Committee. Need to have reporting procedures for incidents.

- f. CSI Principal Meeting update (SPED)

7:55 **V. Upcoming Dates Review**

- a. Upcoming MSCS Staff Meeting 12/12 3:30 Business meeting - Board Rep: Hilary

- b. Next Board Meeting/Work Session 12/17.

8:00 **VI. Adjourn Meeting**

Adjourned 8:16

New Action Items

Aubrey will get preschool study task force started. Assignee: Aubrey. Due: TBD. (2019-12-03:01)

Write next Board Voice article Giving and Town Hall announcement. Assignee: Aubrey and Hilary.
Due: TBD. (2019-12-03:02)

Start on ELT Reporting Procedures. Assignee: Tina, ELT. Due: TBD (2019-12-03:03)

Set up Executive Committee Schedule. Assignee: Tina, ELT. Due: TBD. (2019-12-03:04)