



Board of Directors October 2019 Work Session

October 1, 2019, 6:00pm at Mountain Song Community School
Minutes

Mission: Mountain Song Community School, as a member of the Alliance for Public Waldorf Education, is a public charter school that utilizes developmentally appropriate holistic education to nurture the body, mind, and heart of each student.

Attendees: Hilary H., Scott D., Aubrey F., Teresa W., Veronica S., Dan K., Bill B

Absentees: Tina H., Sarah K.

Public: Gary A.

6:00 I. Convene Meeting

- a. **Welcome**
- b. **Reading of Mission Statement**
- c. **Check In (Favorite fall item)**

Convene 6:01:

6:25 II. Public Comment - Time limited to 2 minutes per speaker. Opportunity for public to provide comments, opinions, or observations direct to Board members. Please refrain from personal attacks or airing grievances: will refer all in attendance to the Mountain Song grievance policy for information. Not intended as a forum for debate or discussion. Board will hear comments and may direct action or follow up immediately or in a separate session as appropriate.

No comments

6:40 III. Continuing Business (no votes during work session)

- a. Executive Leadership Team (ELT) Monthly Report (written)
TW: incredible work getting submissions done, new hires, getting arrangements with Justice & Heritage Academy set up, MAP assessments are complete.
- b. Finance Update (Hillary)
HH: Budgeted incomes/expenses look good as the end of August. TW: talked to CSI - they knows MS is particularly challenged on managing SPED spending and recommended applying for SPED funds.
- c. Action Item Review
 - i. Develop Elevator Speech for Facilities status/plan for ELT and BOD. Assignee: Aubrey. Due: Monday by 5. Complete (2019-09-14:01)
 - ii. Managing Historical Documents – contact Eric Hall. Assignee: Bill. Due Dec 31st. (2019-09-14:02)
 - iii. Find/Archive past Board membership agreements. Assignee: Bill. Due TDB. (2019-09-14:04)
 - iv. Contact contractor about support BOD: Assignee: Hilary. Due: 9/20 Complete (2019-09-14:07)
 - v. Request Jenifer Barnes to lead the ByLaws rewrite. Assignee: Aubrey. Due:9/20. Complete (2019-09-14:08)
 - vi. Formalize facilities bullet points for School Communication about Facilities plan. Assignee: Aubrey. Same as elevator speech – due Monday 9/23 by 5:00. Complete (2019-09-14:09)

- vii. Publish CDE Training Module Schedule. Assignee: Bill. Due 8/1 complete (2019-09-17:01)
- viii. Post Board Bios and Photos. Assignee: Bill. Due ASAP Complete (2019-09-17:02)
- ix. Send out Policy Review assignments. Assignee: Bill. Due: ASAP Complete (2019-09-17:03)
- x. Review existing policies. Assignees: All per assignment sheet. Due: 12/31 (2019-09-17:04)

Bill will do October Board Voice.

7:15 IV. New Business

- a. Development/Futures Committee Update/Plan (Aubrey/Scott)
AF: a lot of forward movement at last meeting. Met (AF DK JB) with Lori on the phone about funding options. Meeting again Thursday to figure out next steps. John Brendza will come down on the 8th. Kimber Janney is joining. SD: Tim Long proposal: will respectfully decline for now – we think it's covered. Still need commercial realtor.
- b. Upcoming board events/ideas (BOD)
AF: may not have capacity for grandparents day. Might be too soon for doing this. VS: smaller event could piggyback on PC event. HH: if we wait until we know more about where the school will be, like in spring, it would be something tangible to point grandparents toward. "Getting the lay of the land".
Town Hall: We're supposed to have two a year, and that got condensed.
- c. ELT 2019-2020 goals (BOD/ELT)
Reviewed two items on ELT evaluation. ELT will define/submit goals for Board consideration.
- d. Staff Meeting Update by BOD Rep
No Update.
- e. PC/BOD position (Veronica/BOD)
VS: new flyer got sent out. Some PC members are concerned about becoming part of the Board. Need to figure out what two members of the Board should attend the PC meeting on the 10th.

7:55 V. Upcoming Dates Review

- a. Upcoming MSCS Staff Meeting 10th - Board Rep: Scott
- b. Next Board Meeting/Work Session October 15, 2019 at 6:00pm
Next meeting is a governance meeting, not a work session.

8:00 VI. Adjourn Meeting

Adjourned: 7:59

New Action Items:

- i. AF email Anastasia about charter questions and what we're bound to. Assignee: Aubrey. Due: ASAP (2019-10-01:01)
- ii. review current charter - due by end of month. Assignee: Aubrey. Due: Oct 31 (2019-10-01:02)
- iii. Need to find Charter renewal application. Assignee: TBD (Bill?). Due: Oct 31 (2019-10-01:03)
- iv. identify ELT goals. Assignee: ELT. Due: TBD (2019-10-01:04)