



Board of Directors Meeting July 2019

July 16, 2019, 6:00pm at Mountain Song Community School

Minutes

Mission: Mountain Song Community School, as a member of the Alliance for Public Waldorf Education, is a public charter school that utilizes developmentally appropriate holistic education to nurture the body, mind, and heart of each student.

Attendees: Aubrey F., Scott D., Dan K., Nicole N., Tina H., Hilary H., Sarah K.

Absentees: Teresa W.

Call to order 6:01

Welcome New Members

6:00 **I. Convene Meeting**

- a. **Welcome- Special Welcome to new Board Members**
- b. **Reading of Mission Statement**
- c. **Check In**

Check-in: Where are you mentally, physically, spiritually

6:15 **II. Public Comment** - Time limited to 2 minutes per speaker. Opportunity for the public to provide comments, opinions, or observations direct to Board members. Please refrain from personal attacks or airing grievances: will refer all in attendance to the Mountain Song grievance policy for information. Not intended as a forum for debate or discussion. Board will hear comments and may direct action or follow up immediately or in a separate session as appropriate.

6:08 - no public

6:20 **III. Executive Leadership Team (ELT) Verbal Update** (20 min)

DK: Filling open positions: Ag Arts good candidate. Middle school math teacher - still looking. Lower grades games and movement – still looking. Scheduling specials - always challenging. School lawyer is moving firms but will remain the school's lawyer. Audit Aug 1st.

SK: Explanation of roles. TW input: In-house training - 20 staff/teachers - very successful - great feedback. Outside evaluator of program. Good for college credits. Attendance of Special Sessions just okay. Waldorf 100 next June; big conference in Chicago. SK: assessments all in. Working with Greg Knedler to revamp website; target August. Back-to-school night is not scheduled, probably week before school starts - 8/27 for home schoolers. 8/22 for Kindergarten. Will participate in CSI discipline webinar; discipline hasn't always been exercised consistently; educating teachers about methods.

6:40 **IV. Continuing Business** (20 min)

- a. Board Retreat - Sep. 14th - Nicole

6:26 At Penrose 8:00-3:00

- i. Logistics Coordinator - Nicole (location, lunch)

- ii. Topic - TBD- looking for input from the Board/ELT

Invite John Brenza to speak again? Get everyone on the same page regarding when things happen, approve budget, teach evals. DK: Charter Renewal - two years out - will need to start this year.

- b. ELT Evaluation Process Update - Nicole

6:37 Went well. Summary in Board Private folder.

7:00 V. New Business

- a. Finance Committee Changes- Nicole (5 min)

NN: recommend that Finance Committee meets quarterly rather than monthly. Standing line-item on working agenda to review/understand financials. Ask Laurie to attend regularly; Dan will ask Laurie to attend first Tu of month.

- b. Futures Committee Discussion- Scott (10 min)

6:44 Goal 7: Review and update bylaws; due in December. Build a target school-size profile. Gradalis knows a lot about it school buildings; would be good input for profile. General sense of going with double-track all the way through 8th.

DK: Need to do a root-cause analysis of middle-school attrition. Currently only sending email to solicit exit input. Need to incorporate attrition into budgeting. Considering rooms for homeschoolers. AF: Is preschool in the strat plan? DK: expert recommended not dealing with preschool because of state regulations - very expensive, a lot of licensing - maybe allow an outside party to do it. HH: Alternative is a "feeder" school, (such as Ruth Washburn of course). AF: better use of our time to build relationships with "feeder" schools. DK: hindered by transportation and food program.

- c. BOD Officer Positions/Committee Roles- Nicole (20 min)

7:05 SAC meets quarterly. Works with/toward UIPs. Review Committee descriptions to see if there is an interest. Executive committee will meet on an as-needed basis. Bill will find latest committee descriptions. Tina interested in VP role. AF: a lot of work for the Board - could use more people! Granters want to see diversity on the Board, and capacity. Look in to "On Board" at CC for board recruitment, web sites specific for volunteer/board work. Coming in August. Tina will head up Board participation during back-to-school nights. Nicole will come and say Hello at all three.

- d. Deadline Aug 16 - Website Pics and Bios to Bill (2 min)

Pictures and Bios - web site update in August - wait until new website is up before update.

- e. Onboarding for new BOD members- Nicole (5 min)

Familiarized with Google Drive/email.

7:55 VI. Upcoming Dates Review

- a. Next Board Meeting - Work Session Aug 6, 2019

- b. School starts - Sept. 3&4

- c. Back to School Nights TBD

K: 8/22 6-7; Homeschool 8/27 5:30-7:30; full school tbd.

7/19: CSI is doing their Anniversary thing in Denver 2-4.

7:42

Quick discussion on PC. NN: will put PC ideas together for next meeting for discussion.

Evaluation process: We still need Job Descriptions. ELT will send Job Desc drafts. TH: can use monthly ELT reports to build job descriptions. BB: there are draft job descriptions already in Board Home.

Who's in charge of Grandparents Day? Probably falls back on DevCom. DevCom responsible for fundraising plan, which feeds other activities. Several committees raising money; AF: "capital campaign" - not a willy-nilly thing - need a feasibility study, the target school profile would inform the feasibility study. NN: call on CSI to support Future committee things. Reminder that the school is supposed to have a town hall twice a year.

8:00 **VII. Adjourn Meeting**

Adjourn: 8:01