



Board of Directors August 2018 Board Meeting

August 21, 2018, 6:00pm at Mountain Song Community School

MINUTES

Mission: Mountain Song Community School, as a member of the Alliance for Public Waldorf Education, is a public charter school that utilizes developmentally appropriate holistic education to nurture the body, mind, and heart of each student.

6:00 I. Convene Meeting (check quorum)

a. **Welcome**

b. **Reading of Mission Statement/Check In**

Convene 6:00

Attendance: Scott Diebert, Amy Roach, Sarah White, Dan Kurschner, Nicole Nicolette, Tina Halligan, Pedro Almeida, Bill Burkett, Teresa Woods, Lori Grant.

Check-in - appreciations

6:15 II. Consent Agenda (review items in Meeting Folder)

a. Approve Work Session Minutes Aug 7, 2018

b. Acknowledge receipt of July 2018 financial report

c. Approve revised Grievance Policy

Consent agenda modified to remove "Approve Agenda" pending addition of agenda item.

Move to approve modified consent agenda: Tina. Second: Bill. Adjusted Consent Agenda Approved Unanimously.

Review/Approve Amended Agenda

Add item to review application of Denise Mills

Move to Approve: Scott. Seconded Tina. Approved Unanimously.

6:20 III. Public Comment

a. Time limited to 2 minutes per speaker

No Public, No Comment

6:30 IV. Continuing Business

a. Executive Leadership Team (ELT) Update (verbal) - 10 min

6:15

SW: A number of students have withdrawn - growing competition in our "niche"; need to ramp up recruitment. Current enrollment is 314. DK: down about 20 students from budget projections. SW: provided some reasons for student withdrawals. TW: Need a new principal "interview" in local media.

Need picture that we're solid and rigorous. From Strategic Plan: (1) Clear marketing plan (2) Rigor. Trouble recruiting first graders. SW: Expect school performance scores tomorrow. SW: interviewed by local news about high-immunization opt-outs and made point that MSCS is compliant; no single reason for high opt-outs. TW: Submitted handbooks to CSI (parent, staff)

b. Retreat Update (Pedro A.) - 10 min

6:37: 9-4 - Epicentral, Tejon next to Rasta Pasta. No gear needed - room is outfitted. NN will send Board info concerning location. John Brendza likely speaker; he is a retired educator and CSI school support liaison. Will do Board training: Present League of Charter Schools - Responsibilities/ Legal/ Training; 4 hours. 1 hour on Strat Plan; 1 hour Governance; ELT Evaluations? Nt decisions - retreat is just talking and planning. PA: John is a resource for both Board and ELT; need to provide John with current CSI contract, bylaws, charter.

6:50 **V. New Business**

a. Financials Overview Discussion (Amy R. and Dan K.) - 15 min

6:51 Lori (contracted accountant for school) introduced herself and gave brief report. Had projected a deficit for last year, did not end up with one. Some budgeting concerns because of loss of students but the school does have a cushion.

b. Committee Updates and Committee Structure Discussion (Pedro A.) 20 min

i. Committee Updates

7:11 TH: Dev Com - 3rd Sat of September Grandparents Day.

ii. Review Board committee descriptions (see Meeting Folder)

Not discussed

iii. Development and Futures Committee Roles

SD: The distinction between committees isn't clear. Combine the committees? PA: Development is about Fundraising tied into Marketing (how do we do what we need to do); Futures: strategic planning, future directions (what we need!). Strategic plan: tracking progress, reviews and updates. DK: current strat plan is more about stabilization than long term goal. Discuss Grant Writing Committee at working session.

a. Discuss board membership application of Denise Mills

Board hadn't reviewed application, which was redistributed by the secretary. Will set a special Board meeting and vote on application on the 4th - if confirmed, she will be asked to attend the Board Retreat.

7:25 **VI. Upcoming Dates Review**

a. Next Board Meeting: Work Session Sept 4, 2018, 6PM

b. CSI Training Sept 18, 2018, 4:30-6PM (MSCS Board Meeting at 6PM same day)

Will slip Board meeting by 30 minutes.

c. MSCS Staff Meeting - Sept upcoming dates and MSCS Rep volunteer?

NN will do August 30th Staff Meeting

AR will do Staff meeting in September.

d. MSCS Friday Assembly - Sept Board Rep volunteer? Pedro A will attend

7:55 **VII. Review and Vote on Tonight's Minutes**

Vote on minutes postponed until 9/4.

8:00 **VIII. Adjourn Meeting**

8:03: Move to Adjourn Nicole; Second Amy: Unanimously approved.