



## **Board of Directors August 2018 Work Session**

Aug 7, 2018, 6:00pm at Mountain Song Community School

### **MINUTES**

*Mission: Mountain Song Community School, as a member of the Alliance for Public Waldorf Education, is a public charter school that utilizes developmentally appropriate holistic education to nurture the body, mind, and heart of each student.*

#### **6:00 I. Convene Meeting**

- a. **Welcome**
- b. **Reading of Mission Statement**
- c. **Check In**

Meeting called to order 6:01:

Attendees: Teresa Woods, Tina Halligan, Pedro Almeida, Nicole Nicoletta, Scott Diebert, Dan Kurschner, Bill Burkett

Excused Absence: Amy Roach

Check-ins: What are we excited about about summer coming to an end?

#### **6:15 II. Public Comment - Time limited to 2 minutes per speaker**

No public, no comments

#### **6:20 III. Executive Leadership Team (ELT) Report (20 min)**

6:12 DK: Reported on items in directors report. Audit went very well. MHarris role and new donor software look promising; Knedler contributing a lot. Community work day went very well. Campus beautification day, Saturday August 25th; TH: D11 donating supplies, MSCS supplies labor. Hired Aida - new first grade assistant, Waldorf trained. Working on handbooks - due to CSI by the 15th.

TW: Sarah/Teresa attended CSI training. Dovetail UIP with charter renewal. Won't know status on renewal until the 22nd. Looking for "growth" wrt staying in "performance" status. CPhillips will help Principal with student behavior issues. Need to figure out relationship of Songbird to new "Tuesday Community", which is coming out of Knedler work. Working on Parent/Staff Handbooks. Need to update Grievance policies with timelines - no changes, just tweaks; PA: provide to CSI as draft, minor changes, still need Board vote for approval.

#### **6:40 IV. Continuing Business (no votes during work session)**

- a. Board Retreat - Sept 8th - Board President (10 min)
  - i. Logistics Coordinator - volunteer (location, lunch)
  - ii. Topic - Board Training
- b. Charter Renewal Update - ELT (10 min)

- c. ELT Evaluation Process Update - Board President (5 min)

6:40 PA: NNicoletta will coordinate logistics for retreat. SDiebert will help set up and break down.

Possible retreat topics:

- Board Training (TW: John Brendza CSI possible training for Board)
- ELT Evaluations (NN: ELT eval would be most appropriate for Work session)

Discussion leads toward focusing on training - will bring value for new members.

PA: review strategic plan, figure out how to implement. Review in spring.

#### 7:05 **V. New Business**

- a. School Year Calendar Review - ELT (10 min)
- b. Audit Update - Dir of Operations (10 min)
- c. Board Home Folders - Board Secretary (10 min)
- d. Deadline Aug 15 - Website Pics and Bios (2 min) (prior to school)

6:55 School Year Calendar - DK review

BBurkett Reviewed the Board Home folder - intent is to organize all existing/available Board files in the Board Home folder.

Deadline for Board Pics & Bios the 15th:

#### 7:55 **VI. Upcoming Dates Review**

- a. Back to School Nights (Kinder- Mon, Aug 13 1-8th Thu Aug 16th)

Kinder night: Tina, Nicole, Scott

Grades: Scott, Bill, Pedro, Tina

Board will host a table - presentations 5:15, 6:15.

PA: Words from Board: appreciate your support, signup table - committee signup sheets at Board table. NNicoletta will speak/welcome at Kinder night; PALmeida will speak on Grades night.

- b. School starts - Aug 23rd
- c. Next Board Session - Regular Meeting Aug 21, 2018

General pattern of Board meetings:

- ELT: report during the Working session
- Committee Reports during Governance session

#### 8:00 **VII. Adjourn Meeting**

Adjourned: 7:46