



## Board of Directors - Regular Monthly Meeting

September 19, 2013 6:00 – 8:00 pm

2904 W. Kiowa St., Colorado Springs, CO 80904

Room #20 on the lower level

### MINUTES APPROVED ON 10/17/2013

1. Call to Order at 6:05 pm
  - a. Roll Call – Rita Issagholian, Raj Solanki, Laurie Ristig, Neah Douglas, Bradley McCollough, Kim Armes, Christa Valdez, Martin Schneider, Melanie Chadwick, Sandra Johnson-Benning, Melinda Murphy
  - b. Read Mission and Vision Statements
  - c. Public Comment - none
  - d. Approval of August 15, 2013 Minutes – Motion to approve minutes as-is. Motion: Laurie Ristig, 2<sup>nd</sup>: Raj Solanki. **Motion passes.**
  
2. Operational Business
  - a. Director's Report
    - i. State Reporting – need help at front desk doing data entry. October 1<sup>st</sup> is the day of the student count to submit for our PPR.
    - ii. Pledge of Allegiance – Considering history and meaning of the pledge as a learning opportunity for students
    - iii. Parent Handbook – Considering enforceability of provisions. **Vote postponed** for further and in depth review.
    - iv. Behavioral "Support" Plan – Teachers appreciate a form of tracking habitual behaviors in students. The BSP will be referenced in the Parent Handbook and available upon request.
    - v. Lodging for Eurythmy teacher – Considering 2 nights per week due to commute from Denver.
    - vi. Hiring needs - Front office assistant/CNA and Consultants for Speech/language, OT, Psych and teachers for Movement, Handwork, SPED (half-time)
  - b. School Committees
    - i. Update on development – Creating binders for each committee to record meetings and to specify description of the committees. Raj & Sandra meet on Monday @4:30pm.
    - ii. Facilities – Considering Sign, Walking School Bus, bike racks, playground safety training, and fencing.
  - c. College of Teacher's Chair's Report – Regular meetings on 1<sup>st</sup> & 3<sup>rd</sup> Tuesday of each month @ 3:45 pm. Subject teachers meet on Mondays @ 8 am. Early Childhood and Grades teachers meet on Thursdays @ 3:45 pm. Discussion re:

Music program and handwork/games integration. Discussion re: offering child care for younger siblings during parent evenings and parent teacher conferences.

- d. Treasurer's Report
  - i. Internal Controls - TBD
  - ii. Financial picture – Actuals to budget - Alio delayed by CSI, using QuickBooks. The profit & loss statement and balance sheet look good. Alio will be set up by the next meeting.
  - iii. Exemption from Audit – **Resolution passed** and signed.

### 3. Board News and Training

- a. Room preparation – Each week, a different board member will arrive early to prepare the room for the meeting.
- b. 2014 CO League Conf. – Feb 20-21, 2014 @ Hyatt Regency Denver Tech Center
- c. Online board training
  - i. Legal and Policy Issues – The only legal document pending is the 501(c)3 status. Most of the information referenced apply to earlier stage.
  - ii. Strategic Planning – Board considering a full day working session to create the strategic plan.

### 4. Adjournment

- a. Remaining Board meetings: **Next meeting 10/17 – Rita out of town; Raj will preside over meeting**  
2013 - 10/17, 11/21, 12/19  
2014 - 1/16, 2/20, 3/20, 4/17, 5/15, 6/19
- b. Motion to adjourn at 8:09pm. Motion: Laurie Ristig, 2<sup>nd</sup>: Raj Solanki. **Motion passes.**