



Board of Directors - Regular Monthly Meeting

August 15, 2013 6:00 – 8:00 pm

2904 W. Kiowa St., Colorado Springs, CO 80904

MINUTES APPROVED on 09-19-2013

1. Call to Order @ 6:07 pm
 - a. Roll Call – Laurie Ristig, Rita Issaghlian, Neah Douglas, Kim Arnes, Sandra Johnson-Benning, Raj Solanki, Martin Schneider, Eva Manz-Jackson, Melanie Chadwick, Christa Valdez, Bradley McCullough, Melinda Murphy
 - b. Public Comment - none
 - c. Approval of July 24, 2013 Minutes - *Motion to approve minutes as-is: Motion: Laurie Ristig, 2nd: Martin Schneider – **Motion passes***

2. Operational Business
 - a. Director's Report
 - i. Facilities
 1. First day of school – needs addressed and scheduled
 2. Janitorial Services – hired Michael Budler for janitorial. 18 hours a week; school provides cleaning supplies
 3. Parking, drop off & pick up plan, crossing guard – All plans are finalized and are in the Parent Handbook. Drop off zones on 29th & Kiowa. Signs will be installed shortly. Bijou will be parking for 1st grade and kindergarten. Parents must pick up children unless there is a form on file releasing the child without the parent.
 - ii. Enrollment
 1. Update - All grades exceed targets except K and 6th. We have exceeded our estimated enrollment by 34 students
 2. Parent handbook - One revision and addendum will go out on Wednesday. Next month, Board will vote to adopt.
 - iii. Hiring
 1. New hires: business manager Angela Wolcott and food service manager Laura Hassell. New aftercare teacher will provide aftercare for teachers only in week one. Afterward, we will determine how many more after care teachers we need based on enrollment numbers.
 2. *Motion to increase Jeremy's position to full time and to increase substitute teacher pay. Motion: Raj Solanki, 2nd: Kim Arnes. **Motion passes.*** Budget considerations - adjustments in budget

estimates result in a \$3,600 deficit (approx.) in budget for year one. Not deemed significant in light of increased enrollment.

3. Staff handbook – in progress

iv. Educational Program - Music Program - Discussion took place on keeping with classical orchestra instruments (i.e. violin, viola, and cello). This would rule out need for a guitar, ukelele teacher, etc. Music teachers have not yet been hired.

b. College of Teacher's Chair's Report – Official meeting has not taken place, but there has been much communication. Teachers are feeling that their needs thus far have been met, and there is a great deal of enthusiasm and positive energy. Parent nights will take place during the first five weeks of school.

c. Treasurer's Report – New database, Alio, will come in tomorrow from the authorizer to track expenses. Current Excel spreadsheets will be input into the new system. Internal controls will be set up. Kim Armes is working on them.

3. Board News and Training

a. In service training with George Hoffecker – considering annual retreat with him. George recommends: (1) documenting our experience for future new schools, (2) training with a professional in nonviolent communication for board members, teachers, and community members to communicate more effectively, (3) considering a pedagogical specialist to assist School Director in nurturing staff. Parent education and Appreciative Inquiry (AI) with families are also important so that parents understand why Waldorf works and are fully heard.

“Go slow to go fast!” “Be hard on the issues, and tender to each other.”

b. Online board training – required for CCSP grant, new platform now in operation. Sign up, 2 board members complete 4 modules per month.

c. Development of School Committees – There is lots of interest from parents and community members for the various committees. Sign-ups from open house are being collated. Committee meeting on Monday.

d. Parent Council - First PC tea meeting: Wednesday, August 25th @ 8:35am in the gym. A reminder email will go out to all parents tomorrow.

4. Technical Assistance – Professional Development required for CCSP grant - See handout for dates and various training and development opportunities.

5. Adjournment

a. Remaining Board meetings:

2013 - 9/19, 10/17, 11/21, 12/19

2014 - 1/16, 2/20, 3/20, 4/17, 5/15, 6/19

b. Motion to adjourn at 8:01pm - *Motion: Raj Solanki, 2nd: Laurie Ristig, Motion passes.*