



Board of Directors  
Regular Monthly Meeting  
Monday, February 11, 2013 6:00 – 8:00 pm

### **MINUTES - APPROVED**

*The meeting took place at Grace and St. Stephen's Episcopal Church, 601 N. Tejon St., Colorado Springs, CO 80903*

#### 1. Call to Order

- a. Roll Call – Neah Douglas, Rita Issaghlian, Laurie Ristig, Elise Bowen, Linda Johnson, Martin Schneider, Melanie Chadwick, Gary Feffer, Caren Tackett, Jeff Evans, Shannon McWilliams
- b. Public Comment ( 3 min per speaker) - None
- c. Approval of Jan. 29, 2013 Minutes –
  - i. Delete Comment on bottom of p.2 regarding Eva emailing lottery rules to the board.
  - ii. Motion to approve meeting minutes from the 1-29-13 meeting with above revisions. 1<sup>st</sup>: Laurie Ristig, 2<sup>nd</sup>: Marty Schneider. Minutes approved.

#### 2. Site committee Report

- a. Discussion was held about the Whittier building (lease or purchase) and the old CSCS site. Waiting to hear back from Kris Odom at D11 re tour of Whittier building. There are no regulatory concerns re Whittier building except possible pre-school (i.e. height of sinks/toilet/playground equipment). Discussed next steps once site is decided.

#### 3. Board News and Training

- a. Corporation's Registered Agent for Service has been changed to Rita Issaghlian
- b. Training Board Modules 1 thru 6 – discussed suggested questions in guide
- c. Recap of upcoming conferences – Waldorf in the 21<sup>st</sup> century, CSI School leader conference, CO League of Charter School Conference, Networking reception, Thurs. 2/21

#### 4. Operational Business

- a. Reports
  - i. Preschool Committee Report
    1. Timeline handout. Due to the difficulty in finding qualified "Large Center" Preschool directors, The PS committee recommends that we start as a "small center" in year one. Costs are a concern as PPR won't be available until July and facility must be up to Code and inspected well before we open in August. Elise will look into the possibility of using the Colorado College preschool space.

2. Vote on specific preschool schedule and number of students postponed until site is determined.
  3. Motion to guarantee K space for MSCS lottery-winning PS students who will enter K in the 2015 school year and every subsequent year. 1<sup>st</sup>: Rita Issagholian, 2<sup>nd</sup>: Laurie Ristig. Motion passes.
- ii. School Director's Report
1. CCSP grant update –All money must support five project goals outlined in grant. March 13<sup>th</sup> we should know if we are approved. June 15<sup>th</sup> everything has to be ordered/money spent for year 1.
  2. CO League's stage 6 grant approved
  3. MSCS Enrollment and lottery policies
    - a. Melanie Chadwick will prepare a test sheet for the lottery using random names. Actual lottery will take place March 12<sup>th</sup> after 6:30pm. AACL invited us to attend their lottery on February 28<sup>th</sup>.
    - b. Motion to approve the proposed enrollment and lottery policy and procedure using Excel for a randomized lottery. 1<sup>st</sup>: Rita Issagholian, 2<sup>nd</sup>: Laurie Ristig. Motion passes.
- iii. Hiring Committee Report – Neah Douglas is excused for this vote
1. School Director position
    - a. Motion to make a contract offer to Neah Douglas to be the School Director without posting the job or receiving outside applications. 1<sup>st</sup>: Marty Schneider 2<sup>nd</sup>: Elise Bowen. Motion passes.
  2. Status from hiring committee – Neah returns to the meeting
    - a. Handout distributed on salary range for staff.
    - b. Motion to vote on salary range at next meeting. 1<sup>st</sup>: Rita Issagholian 2<sup>nd</sup>: Linda Johnson. Motion passes.
    - c. Class teachers jobs posted by the end of the week.
    - d. Neah will attend a Waldorf job fair in California next weekend.
- iv. Enrollment Committee Report
1. Feb. 9 information evening
  2. Update on enrollment numbers – 267 total kids Intent to Enroll.
  3. Email contact to confirm intent to enroll
- v. Fundraising report –Need \$ for legal counsel (review offer letter/contract for Neah)
5. Old & New Business
- a. Articles of Inc., Bylaws , Conflict of Interest and Anti-nepotism policies
    - i. Motion to approve all - 1<sup>st</sup>: Elise Bowen, 2<sup>nd</sup>: Laurie Ristig. Motion passes.
6. Adjournment
- a. Next Board meeting: **Tuesday, Feb. 26, 6-8 pm**
  - b. Motion to adjourn 1<sup>st</sup>: Rita Issagholian, 2<sup>nd</sup>: Marty Schneider – Meeting adjourned at 8:17pm