



## Board of Directors - Regular Monthly Meeting

*January 16, 2014 6:00 – 8:00 pm*

2904 W. Kiowa St., Colorado Springs, CO 80904

Room #20 on the lower level

**APPROVED on 02-20-2014**

### Call to Order – 6:03

- a. Roll Call - Neah Douglas, Raj Solanki, Sandra Johnson-Benning, Rita Issagholian, Kim Armes, Marty Schneider, Bradley McCollough, Melanie Chadwick, Melinda Murphy, Angela Wolcott, Jan Rose, Shannon Smith, Jill Rawson
- b. Read Mission Statement
- c. Public Comment by Jan Rose and Shannon Smith
- d. Approval of November 21, 2013 Minutes – Motion passed unanimously

### 2. Operational Business

- a. Treasurer's Report
  - i. Update on revised (Xcel) budget and actuals
  - ii. Alio generated reports – addressed questions over the reports
  - iii. Kim gave the balance sheet summary
- b. Director's Report
  - i. Enrollment report was reviewed and discussed
  - ii. HR – Pedagogical Director – Prairie Adams hired, working part time this year and full time next year. Also Nancy Snustad and Lisa Kohlwey were hired for strings. Brandy Robinson and Carrie Miller for handwork. Neah discussed the current applicants for first grade and said we'll need to hire 2 grade 1 teachers, 1 SPED teacher, possibly a lower grade Spanish teacher, or the possibility of hiring for a second foreign language.
  - iii. PTO policy – Wording being changed to re-write 'accrual' to clarify if each staff would start with 7 days off or if they are accrued.
  - iv. Parent Handbook – in progress
  - v. School Directory – discussion of an online version, including committee chair contact info. Recommendation that committee info be a living document on the website that can be updated periodically.
  - vi. Suggestion was made for a committee for policy & procedures
  - vii. Board to review sample dashboards and help to create a dashboard to reflect 1) school performance 2) fiscal health 3) enrollment and a few other indicators of school health.
  - viii. Volunteers for hiring committee: Melanie, Rita, Raj, Sandra and teachers: Christa and Melinda
  - ix. SAC Committee meeting date established – seeking more members
  - x. School Tours before open enrollment

- c. Movement exercise in the gym
- d. School Committees
  - i. Facilities
    - 1. Considered the subject of gates around the school property.
    - 2. Traffic flow volunteers – Need was presented to the parent council and more volunteers are needed
    - 3. Classroom furniture – Geoffrey Keating is working in tandem with Michael Budler to repair the broken furniture.
    - 4. Strategic Planning
      - a. Lincoln Elementary
      - b. Current location
      - c. Need to arrange a Strategic planning meeting
  - ii. Other Committee news
    - 1. Eva is on a leave of absence for a couple of months for health reasons. Will check back with her in March.
    - 2. Parent-Council: Sonja Armstrong will chair the PC and Brandy Robinson will be secretary and Eva will be P/C-Board Liaison.
- 3. Board News and Training (7:40 – 7:55)
  - a. Online board training
    - i. Special Education & Data Driven Decision Making– Martin gave his report
    - ii. For next meeting Raj will cover Communication and Martin will cover Charter School waivers
    - iii. Will need to cover 4 modules next month
  - b. Discussion regarding upcoming conferences
- 4. Adjournment (8:08)
  - a. Remaining Board meetings:  
2014 - 2/20, 3/20, 4/17, 5/15, 6/19
  - b. Motion to adjourn – motion passes unanimously