



Mountain Song Community School Remote Learning Policy

RESOLUTION REGARDING REMOTE LEARNING AS A RESULT OF EMERGENCY SCHOOL CLOSURE

WHEREAS, Colorado law requires local boards, including charter school boards, to establish school calendars that maintain certain minimum annual hours of schooling; and

WHEREAS, Colorado Department of Education (“CDE”) regulations further require certain hours of “teacher-pupil contact and teacher-pupil instruction” and define this as “time when a pupil is actively engaged in the educational process”; and

WHEREAS, certain unforeseen weather, health or safety-related events may result in disruption to normal in-school operations, including requiring some or all students to receive some or all instruction at home or in non-school settings through various online and other means of instruction;

WHEREAS CDE has granted flexibility for local school boards and charter school governing boards to implement a maximum of five Remote Learning Option days to protect the health, safety or welfare of students in lieu of canceling scheduled contact day(s);

WHEREAS CDE has specified that such Remote Learning Option days may not be part of a school’s calendar or scheduled ahead of time but rather should be used when unforeseen circumstances prevent in-person learning;

WHEREAS, the Board of Directors of Mountain Song Community School (“the School”) wants to access this flexibility should the need rise to implement a Remote Learning Option due to unexpected weather, health or safety-related events;

NOW THEREFORE, let it be RESOLVED that the School hereby defines “educational process” to include, without limitation:

- instruction (including physical activity) that is delivered in an in-person

setting;

- recess, breaks, and passing time between two classes, and between a class and lunch;
- remote learning option as a result of emergency school closure;
- instruction through physical or electronic delivery of educational materials to parents, guardians, or students;
- completion of offline work documented by parents or guardians;
- all classroom assignments provided by an educator in school, electronically, or otherwise;
- asynchronous work time by students;
- students logging on to access recorded instruction, assignments, or online learning activities;
- student-teacher electronic communication;
- educator support provided in school, home, or alternative settings; student classwork, project completion or demonstrations of learning; and any similar educator-directed activity undertaken by a student, provided such activity is appropriately reviewed and/or monitored by a teacher.

FURTHER, let it be RESOLVED that the School hereby affirms that the educational process may take place synchronously in real-time or asynchronously, to include, without limitation:

- A recorded morning greeting, read aloud, and/or lesson where the teacher is modeling a strategy (e.g., a student was not able to attend synchronously at the scheduled time and views the recording at a different time).
- Discussion board activity where students contribute to a teacher-facilitated class discussion at different times.
- Use of a choice board in which a student can choose how they will demonstrate learning of a concept (done independently but tied to the overall instruction with follow-up from the teacher).
- Virtual field trip (tied to content) where students can participate at different times.
- Completion of work, a quiz, or a test that is meaningful and tied to content.
- Offline work that is facilitated by a teacher who has provided instruction and then releases the students to practice a skill or complete a project, then gathers students together to conclude the lesson or meets individually (similar to a “writing workshop” in an in-person class).

FURTHER, let it be RESOLVED that the School hereby affirms that:

- The School shall have a plan in place for how the Remote Learning Option day will be implemented. Such plan shall be in accordance with CDE guidance and communicated to all teachers, building staff, parents and students. Such plan will include:

- Remote Learning Option day bell schedules, which may or may not align with the “normal” bell schedule(s) for that school;
 - How a Remote Learning Option day will be called and communicated (e.g., email, local radio/news announcement, student portal, etc.);
 - Expectations and training for staff members regarding the preparations for and implementation of a Remote Learning Option day;
 - Training for family members and students (how to access online instruction, how to submit assignments, etc.); and
 - How devices will be distributed or the expectation for families to access devices during Remote Learning Option days
- The School shall maintain all documentation necessary and appropriate to evidence student attendance during any periods of asynchronous remote learning, which must include affirmative documentation of active participation beyond being marked present in the School's student information system, for the purpose of documenting instructional days, teacher-student contact hours, compulsory attendance, and for October Count and funding documentation; and
 - Teacher-pupil instruction and contact time, including in-person and remote learning (synchronous and asynchronous) instruction, shall be equal to or more than the required scheduled semester hours of instruction in order to be eligible for part- or full-time per pupil funding.

Adopted this 21st day of NOVEMBER 2023.