

### Enrollment/Lottery Timeline

| Date   | Deadline/Process  | Notes  |
|--|---|--|
| January/February   | Enrollment/Information Workshops  | Parents interested in enrolling their children should attend one of these.   |
| January 31 <sup>st</sup> – or last business day in January | Currently enrolled students must submit Intent to Re-enroll forms   |  |
| During the first full week in February                     | The number of available spaces for each grade is determined for the next school year  |  |
| Third Wednesday in February                                | Last day to submit Intent to Enroll forms for new families seeking enrollment   | This will enter your child(ren) in the lottery   |
| First Tuesday in March                                     | <b>LOTTERY</b>  | <b>Priority for siblings</b> will be offered in the following way: lottery drawings will begin with kindergarten and then move up through the grades. Siblings entering higher grades for that same year will automatically be awarded a spot if and when their sibling entering an earlier grade is drawn for a spot. |
| On the day after lottery, for a period of 4 days           | Recipients of lottery spots will receive one email and/or be called once a day until reached  | Child is moved to bottom of wait list for his/her class if verbal or email confirmation isn't received within 5 business days of notification  |
| Following receipt of confirmation                          | Enrollment packets are sent out   |  |
| <b>March 31</b>  | Last day to submit completed enrollment packet to guarantee space   |  |
| June 15  | Parent handbooks are distributed  |  |
| July 8 – 31  | Teacher home visits   | For 2014/15 and beyond, only teachers of Grade 1 and teachers of new students entering other grades will make home visits. Teachers of other grades can choose to revisit their students during the summer. (Parents can decline this visit)   |
| August (between 1st and 18th)                              | Parent Information Night  | All parents of enrolled children should attend   |
| August 1 – September 25                                    | If additional spots come available, MSCS will attempt phone and/or email contact with parents of waitlisted students for two days. Verbal or email confirmation must be received within the two business days |  |

We highly recommend that Kindergarten children are 5 by June 1<sup>st</sup> of their enrolling year, some children turning 5 between June 2<sup>nd</sup> and October 1<sup>st</sup> may also transition into kindergarten well.

As a Colorado State Charter we are required to consider ‘early admittance’ of kindergarten children who would be enrolling at the age of 4. This is based on multiple criteria including cognitive abilities and testing is required at the parent’s expense. Our pedagogical model strives to harmoniously build the multiple capacities of each child: social, emotional and cognitive. Therefore we feel that it is rare that a child who does not turn 5 until after October 1<sup>st</sup> of their enrolling year is ready for kindergarten. Early access decisions will be a consensus process within the school determination team, for more information please contact the school director.